

STEP Office of Aging
Aging Advisory Council (AAC)
Meeting Minutes: April 28, 2021

Members Present: Janet Blachek, Sharon Cashwell, Leslie Houser, Raymond Humphrey, Edward Weinhoffer.

Members Excused: Commissioner Jeffrey Snyder, Commissioner Scott Metzger, Lucille Evans, Jack McKernan, Joseph Sohmer.

Staff: Jean Marie Sullivan, Jennifer Smith, Rachelle Abbott.

Meeting called to order at 1:05 PM by AAC Chair Raymond Humphrey.

AAC Chair reviewed minutes from October 28, 2020 meeting. No changes or corrections needed. Motion to approve minutes as written made by Edward Weinhoffer. Second provided by Janet Blachek. Vote: unanimous. Minutes from October 28, 2020 approved as written.

Care Giver Support Annual Plan 2021-2022: Submitted to PDA. Approval received on April 1, 2021. Reviewed annual plan with the group. Suggestion made by AAC Chair to update list of support groups and provide as a reference guide to the APPRISE program, to use as an outreach tool. Rachelle Abbott suggested Nichole Miller, at CCCC, complete update of support groups. Will forward copies to Nichole Miller at CCCC.

Protective Services Annual Plan 2021-2022: Request by AAC Chair to move group discussion until additional members present. Suggestions will be elicited to be used in Annual Plan 2022-2023.

Centers for Healthy Aging:

Reclassification of Positions: Explanation by Rachelle Abbott regarding the reasons why positions were reclassified, and the results of that reclassification. Currently two (2) open positions – readvertising these positions at the higher rate may increase the candidates/applications for the positions.

Reopening of Centers: Discussion of current closure of centers. STEP is currently following all applicable guidance provided by PDA. We are looking to start slow – beginning with outdoor activities (bike rental to begin at River Walk 5/1/2021; Jeopardy to begin at CCCC in May; Healthy Steps programming to begin at all locations 5/10/2021). Question regarding asking center participants about their vaccine status was posed to group – Rachelle Abbott responded that STEP is currently not asking specific protected health information – and we will continue to social distance and mask at the centers.

Agency Summary Reports: Reviewed with the group. No questions noted.

Open Discussion/Other Matters: Rachelle Abbott notified the group that May is Community Action Month, and STEP's 55th Anniversary. STEP Administration is planning events to celebrate both landmarks. Jean Sullivan shared Jack McKernan's comments that the group needs to meet on a more regular basis. Those present agreed that maybe the next meeting can occur in person.

Next Meeting: Tentatively scheduled for Wednesday June 16, 2021.

Chair Raymond Humphrey requested, if all business has been covered, a motion for adjournment. Janet Blachek made the motion to adjourn, and Edward Weinhoffer provided the second. All members agreed - meeting was adjourned.

Submitted by:
Jean Marie Sullivan
STEP AAA Director
04/29/2021

Reviewed by:
Raymond Humphrey
AAC Chairman